

**VILLAGE OF RED HOOK
VILLAGE BOARD MEETING
February 14, 2022**

Present in Person: Mayor Karen Smythe, Deputy Mayor Brent Kovalchik, Trustee Melkorka Kjarval, Trustee Charlie Laing, Village Attorney Victoria Polidoro, and Village Clerk Jen Cavanaugh

Mayor Smythe opened the Village Board meeting at 7:07pm.

Mayor Smythe advised that the meeting would start with the continuation of the Public Hearing for the Amended version of the Local Law to amend the Official Zoning Map of the Village of Red Hook and asked for comments.

Tom LaGrand, Red Hook Business Park, asked if new zoning would only allow for residential apartments over existing first story business use. He'd like the ability to construct a building solely for apartments.

V. Polidoro responded that property owners can build apartments in new buildings, they do not need to be in an existing commercial building but in the General Business District must be on levels over a commercial use.

Ken Migliorelli asked the Board for more information about the Zoning changes for his property near Route 9 and Firehouse Lane. Deputy Mayor Kovalchik provided a summary of the changes and the next steps in the process to have the zoning changes adopted.

A motion was made by Deputy Mayor Kovalchik to close the public hearing on an amended version of a Local Law to Amend the Official Zoning Map of the Village of Red Hook; creating the Gateway Business District and making other associated changes. The motion was seconded by Trustee Laing. All in favor. Motion approved.

The Board discussed if any additional changes to the law were needed or if the Board was ready to proceed with the current version. Deputy Mayor Kovalchik stated that after three months of public hearings, submitting the proposed law to Dutchess County twice for review, and making changes based on those reviews, he believes this revision is a good one. He added that revising zoning is an ongoing process and that this was a good start. Trustee Laing had no comment and wanted to move forward. Trustee Kjarval stated that all improvements to the Zoning law are beneficial to the community and these changes leave room to keep improving. She agreed with changes as written.

The Board reviewed Part 2 and 3 of the Environmental Assessment Form (EAF) and Negative Declaration. The Board did not have any questions regarding these documents. V. Polidoro reviewed with the Board a memorandum she drafted to be sent by Village to County Planning in response to their comments. The Board did not have any questions regarding this document.

VILLAGE OF RED HOOK

A meeting of the Village of Red Hook was convened in public session at the Village Hall, 7467 South Broadway, Red Hook, New York and via videoconference on February 14, 2022. The meeting was called to order by Mayor Smythe and, upon roll being called, the following were present:

PRESENT: Mayor Karen Smythe, Deputy Mayor Brent Kovalchik, Trustee Melkorka Kjarval, Trustee Charlie Laing

ABSENT: None

The following Resolution was offered by Deputy Mayor Kovalchik, seconded by Trustee Kjarval, to wit:

**RESOLUTION TO ADOPT PROPOSED LOCAL LAW 2 OF 2022
Gateway Business District**

Resolution #5

WHEREAS, a proposed amended form of a Local Law entitled “A Local Law to Amend the Official Zoning Map of the Village of Red Hook, Create the Gateway Business District, and Make Other Associated Changes” (the “Amended Proposed Local Law”) was submitted to the Village Board of Trustees of the Village of Red Hook (the “Board”) to modify certain provisions of the Zoning Law; and

WHEREAS, on November 8, 2021, the Village Board scheduled a public hearing on the prior iteration of the Amended Proposed Local Law, classified it as a Type I SEQRA action and authorized the Mayor to sign the Environmental Assessment Form (“EAF”); and

WHEREAS, the prior iteration of the Amended Local Law was referred to the Dutchess County Department of Planning and Development pursuant to Section 239-m of the General Municipal Law, which responded by letter dated December 6, 2021 that the proposed zoning map changes are a matter of local concern but recommended that the Board not proceed with text amendments unless two conditions had been met: 1) the permitted uses for the proposed Gateway Business district are modified and differentiated from those permitted in the General Business district to ensure that future non-residential developments in the GWB do not compete with the traditional village center; and 2) The maximum building height proposed for the GWB district be reduced to less than the maximum for the GB district, and no more than two (2) stories should be permitted; and

WHEREAS, if the Village does not comply with the County’s recommendations, a supermajority vote of the Board is needed to adopt the local law; and

WHEREAS, the Amended Proposed Law includes revisions made at the recommendation of the Dutchess County Department of Planning and Development; and

WHEREAS, on January 10, 2022, the Village Board scheduled a public hearing on the Amended Proposed Local Law; and

WHEREAS, notice of the public hearing on the Amended Proposed Local Law was published in the Daily Freeman on January 22, 2022; and

WHEREAS, on February 14, 2022, a duly noticed public hearing was held in person and via videoconference during which all those who wished to speak were heard; and

WHEREAS, the Board has reviewed the EAF parts 1, 2 and 3 and information obtained through its own knowledge, the public hearing, its consultants and other agencies and has sufficient information on which to base a determination of significance; and

WHEREAS, the Board has considered the criteria contained in 6 NYCRR 617.7 and thoroughly analyzed all identified relevant areas of environmental concern.

NOW THEREFORE BE IT RESOLVED, by the Board as follows:

1. The Board hereby adopts the attached Negative Declaration, finding that the adoption of the Proposed Local Law will not result in any significant adverse environmental impacts and that a Draft Environmental Impact Statement will not be prepared.
2. That, for the reasons set forth in the attached memorandum dated February 14, 2022, the Village Board determines to override the recommendations of Dutchess County Department of Planning and Development and directs the Village Clerk to provide the Department with a copy of the attached memorandum.
3. The Board hereby adopts said Amended Proposed Local Law as Local Law No. 2 of 2022, entitled, "A Local Law to Amend the Official Zoning Map of the Village of Red Hook, Create the Gateway Business District, and Make Other Associated Changes".
4. That the Village Clerk be and she hereby is directed to enter said Local Law in the minutes of this meeting and in the Village Code of the Village of Red Hook, to give due notice of the adoption of said Local Law to the Secretary of State of New York, and take all other actions as may be required by law.
5. The Village Clerk be and she hereby is directed to file notice of the negative declaration with the Environmental Notice Bulletin.

The question of the adoption of the foregoing Resolution was duly put to a vote on roll call which resulted as follows:

Karen Smythe	Voting <u>Yes</u>
Brent Kovalchik	Voting <u>Yes</u>
Charles Laing	Voting <u>Yes</u>
Melkorka Kjarval	Voting <u>Yes</u>

Mayor Smythe thanked Deputy Mayor Kovalchik and the rest of the Zoning Revision Committee for all of their hard work on this effort. Deputy Mayor Kovalchik thanked those that inspired the Village to make these changes.

Deputy Mayor Kovalchik made a motion to approve the Village Board meeting minutes dated January 10, 2022 and January 20, 2022. Motion seconded by Trustee Laing. All in favor. Motion approved.

COMMITTEE REPORTS:

Treasurer’s Report

read by Village Treasurer Ray Towle

ACCOUNT BALANCES (1/31/2022)

GENERAL FUND	\$ 483,342.95
WATER FUND	\$ 239,012.96
TRUST & AGENCY	\$ 23,243.31
PETTY CASH	\$ 1.79
VILLAGE GREEN	\$ 4,773.92
HARDSCRABBLE	\$ 9,560.55
HEALTH INSURANCE	\$ 5,688.01
SEWER FUND	\$ 1,589.22

RESERVE CHECKING BALANCES

FIRE DEPARTMENT (M&T)	\$ 5,033.64
POLICE (M&T)	\$ 14,586.04
USDA (M&T)	\$ 134,041.38
HIGHWAY (M&T)	\$ 30,583.97
SNOW RESERVE (M&T)	\$ 3,279.61
TOWER RESERVE (M&T)	\$ 17,712.02
UNEMPLOYMENT (M&T)	\$ 4,544.29
COURT RESERVE (M&T)	\$ 3,298.70
OFFICE RESERVE (M&T)	\$ 972.56

MONTHLY EXPENSES (January)

GENERAL FUND	\$ 147,088.34
WATER FUND	\$ 15,128.10
TRUST & AGENCY	\$ 2,031.84
SEWER	\$ 9,389.49

Deputy Mayor Kovalchik made a motion to approve the Treasurer’s report as submitted by the Village Treasurer. Motion seconded by Trustee Kjarval. All in favor. Motion approved.

Police Report

Mayor Smythe read the Police Report as follows:

	Total	Village of Red Hook	Town of Red Hook	Tivoli
Incidents	282	212	68	2
UTTs	88	48 (0 parking tickets)	40	
Arrests	8	3	5	

Personnel

Mayor Smythe announced that Jen Cavanaugh had joined the Village as a the fulltime Village Clerk.

Planning/Zoning

Mayor Smythe read the reports as follows:

Building Permits:	6
Certificates of Occupancy:	1
Certificates of Compliance:	2
Municipal Searches:	3
Complaints:	3
Order to Remedy:	2
Fire Inspections:	2

\$905 was collected in fees.

Deputy Mayor Kovalchik read his reports as follows:

**VILLAGE GREEN COMMITTEE (VGC)
MONTHLY REPORT - JANUARY 2022**

1. The current balances of the Village Green Committee’s related budget accounts, as of January 31, 2022, are as follows:

- Community Beautification – Contractual Expenses (#8510.4)
Balance \$ 2,452.21
- Shade Tree – Contractual Expenses (#8560.4)
Balance \$ 2,500.00
- Village Green Committee Checking Account
Balance \$ 4,773.92

2. There were no Village Green Committee Meetings held during the month of January, 2022.

3. Residents and businesses interested in having a tree(s) planted on their adjacent Village and/or State right-of-ways, volunteering for planting days, or making a contribution to support the VGC’s various community beautification projects, may contact David Pearson, Brent Kovalchik, or the Village Clerk.

**HIGHWAY DEPARTMENT
MONTHLY REPORT - JANUARY 2022**

1. The Village’s Snow Ordinance is currently in effect (as of November 1, 2021) through March 31, 2022. No parking is permitted on Village Streets from 11:00pm to 6:00am and on NYS Highways (Route 9 (Broadway) and Route 199 (Market Street)) from 2:00am to 6:00am during the same period (re: Local Law #4 of 6/19/14; Section 190-28A, 190-28B). When snow and/or ice removal operations are underway, any vehicle parked or abandoned on any street, may be removed by,

or under the direction of, the Red Hook Police Department or any responding law enforcement agency. Costs associated with vehicle towing and storage will be charged to the vehicle's owner(s).

2. The owner and/or occupant of every building/lot in the Village, with an adjoining sidewalk, shall remove snow and ice within 24 hours of a snowstorm (re: Local Law #1-199; Section 165-1). At the direction of the Village Board of Trustees, the Village Highway Department may remove snow/ice, left uncleared, at a cost of \$2.00 per linear foot. This cost will be assessed and collected with the next tax levy (re: Local Law #1-199; Section 48).
3. The Highway Department requests that property owners remove street side athletic equipment (basketball hoops), garbage receptacles, and equipment to prevent damage during snow removal/plowing operations.
4. No revenue was generated from the sale of scrap metal during the month of January, 2022. Total revenue generated from the sale of scrap metal in FY2021-2022 is \$4,887.95. Since inception of the Scrap Metal Recycling Program in September, 2007, \$41,180.26 has been generated.

Proceeds from this program go toward the purchase of tools and equipment for the Village Highway, Water, and Materials Management Departments. Residents and businesses interested in donating scrap metal may contact the Village Highway Department (845-758-8600) or the Village Clerk's Office (845-758-1081). Highway Department personnel will assist property owners by picking up scrap metal upon request.

INTERMUNICIPAL TASK FORCE (ITF) - RED HOOK INFRASTRUCTURE MONTHLY REPORT - JANUARY 2022

1. Red Hook Sewer Project

Meetings were held on January 7, 14, 21, and 28, 2022 in the Red Hook Village Building and on telephone conference call.

- a. January 7, 2022 – A telephone conference call was held. Kathryn Serra (C.T. Male), Karen Smythe, and Brent Kovalchik participated. Items discussed included:
 - Property owner on South Broadway has stored material in the path of the force main. These have been removed.
 - Schedules and first two-week notice to property owners forthcoming from Carver Construction.
 - Scheduled weekly progress meetings with contractors, operators, engineers, and Village officials.
- b. January 7, 2022 – Conference call with USDA-RD to discuss additional grant opportunities and the effect they may have on already secured grant funding. Sharon Lawyer (USDA-RD), Karen Smythe, and Brent Kovalchik participated.
- c. January 21, 2022 – A conference call with NYS EFC was conducted to discuss additional grant opportunities and the effect they may have on already secured grant/loan funding. NYS EFC (Mike Hale, Rebecca Lanahan, Jennifer Sunkes), Karen Smythe, and Brent Kovalchik participated.

- d. January 21, 2022 – Progress Meeting #1. Carver Construction (A.G. Bourgeois, Eric Klefbeck), C.T. Male Associates (Ron Smaka, Kevin Dufek), Karen Smythe, and Brent Kovalchik attended. Items discussed included:
- Construction began on January 10, 2022 at the WWTP.
 - Chain of command to relay concerns from property owners was established (A.G. Bourgeois cc. Ron Smaka).
 - 6” diameter mains were installed up to the existing WWTP pump station and began heading north on the west side of South Broadway.
 - Septic tanks are anticipated to be delivered by Spring 2022 and installed mid-Summer 2022.
 - Carver Construction to submit draft Payment Applications to C.T. Male for review/approval for the month of January, 2022.
 - PPE is observed to be used by all site personnel. Carver Construction has weekly safety meetings attended by C.T. Male.
- e. January 28, 2022 – Progress Meeting #2. Carver Construction (Eric Klefbeck), C.T. Male Associates (Ron Smaka, Kevin Dufek), Sausto Contracting (Mario Sausto, Sr.), C3ND (Fernando Dongo), Karen Smythe, and Brent Kovalchik attended. Items discussed included:
- 6” force main has been installed from the WWTP to Morgans Way.
 - 4” force main has been installed from Morgans Way to 7405 South Broadway. Slight alignment adjustments are being made to avoid trees.
 - General trench width is 3’ x 5’ deep.
 - Scheduling of directional drilling is anticipated from 7411 to 7423 South Broadway.
 - Sausto Construction has requested Property Owner Notification Forms.
 - First Payment Application is anticipated to be submitted by the end of January and will include bonding, insurance, and stored materials.
 - Work hours on site is Monday through Friday from 7:00am to 5:00pm.
 - Residents of RH Commons will be notified of what to expect during construction.
 - Underground obstructions (demolished building foundations, drywells, unmarked utilities) have been encountered.
 - Adjustments have been made to avoid these obstructions.
 - C.T. Male Change Order #5 has been split into Change Order #5 and #6:
 - Change Order #5 (as per letter of 1/28/22) – Resident Project Representative Rate Adjustment Increase – Net Change in Contract Price = \$31,940.00. This amount will be deducted from the Project Cost Contingency Budget Line and will not increase the Project Cost.
 - Change Order #6 (as per letter of 1/28/22) – Construction Testing Services by ATL – Net Change in Contract Price = \$10,188.00. This amount will be deducted from the Project Cost Contingency Budget Line and will not increase the Project Cost.
 - Concerns by property owners regarding gardens, fences, plants, and building internal plumbing are being addressed by C.T. Male and Carver Construction.
- f. A telephone inquiry was made to NYS DEC (Vijay Ghandi) regarding funding for the existing WWTP upgrades and additional grant funding for the Red Hook Sewer Project. NYS DEC (Natalie Brown) contacted Mayor Smythe on February 2, 2022 to discuss potential funding through the NYS DEC Water Quality Improvement Project (WQIP) Program.

2. Village of Red Hook Water Distribution System Maintenance and Improvement Project

Meetings were held on January 14 and 28, 2022.

- a. January 14, 2022 – A meeting was held at the Red Hook Village Building. Delaware Engineering (Robert Flores, William Bright, Kyle Muller), C3ND (Fernando Dongo), Karen Smythe, and Brent Kovalchik attended. Items discussed included:
 - Review estimated costs for improvements in the existing WWTP and Water System Repair from C3ND.
 - Review status of continuing water and wastewater system improvements (Delaware Engineering 1/13/22) including: water (map, survey, maintenance protocols – including hydrant flushing and valve exercising schedules), existing WWTP (repair estimates, priorities, maintenance protocols), and Prince Street drainage issues.
 - Establish bi-monthly meeting schedule with Delaware Engineering to review status of projects, funding opportunities, and maintenance schedule implementation.
- b. January 28, 2022 – A meeting was held at the Red Hook Village Building. Delaware Engineering (William Bright, Anthony Mantas, Robert Flores), C3ND (Fernando Dongo), Karen Smythe, and Brent Kovalchik attended. Items discussed included:
 - RH Town and RH Village Water Distribution System Interconnect.
 - Status of the preparation of map locating water mains, valves, hydrants, service connections, water meters, backflow prevention devices, catch basins, traffic signs/stop bars, and trees. Discussed possible cost to survey and map entire RH Village infrastructure assets.
 - Roles of Village Highway Department and Water/Wastewater Systems Operator to provide maintenance and repairs to the existing water and new sewer systems.
 - Meter replacement with new cell read meter heads and monitoring/meter reading hardware and software.
 - Strategies to isolate water distribution system per quadrant rather than shutting off entire village for water repairs.
 - Preparation of lists, job assignments, benchmarks for completion.
 - Received submissions from Delaware Engineering including:
 - Review and Recommendations of Reoccurring Water Issues (1/26/22).
 - Water: Deficiencies Status Review (1/27/22).
 - Memos and notes related to ongoing issues related to the Red Hook Water Distribution System from Delaware Engineering to the Village of Red Hook (2020 – 2022).
 - Well Field and WTP items for repair/maintenance.
 - Village of Red Hook Public Water Supply Operation and Maintenance Protocols.
 - Hydrant Management Software.
 - List of Village of Red Hook Water System Valves (partial).
 - List of Village of Red Hook Water System Hydrants (partial).
 - Survey Summary Report #2 (9/18/20) from Northeast Water Technology.
 - Water and Sewer Operating Contracts.
 - Village of Red Hook Water Treatment Facilities Operating Contract (C3ND of 6/21 – proposed; unexecuted).

3. Intermunicipal Task Force (ITF)

Charlie Laing and Brent Kovalchik – RH Village Representatives/Members

- a. There were no ITF Meetings held during the month of January, 2022.

Town of Red Hook Zoning Review Committee (RHT – ZRC) – Monthly Report
January, 2022 – Brent Kovalchik – RH Village Representative/Member

- a. There were no RHT – ZRC Meetings held during the month of January, 2022.

Community Preservation Fund (CPF) Advisory Board – Monthly Report
January, 2022 – Brent Kovalchik – RH Village Representative/Member

- a. There were no CPF Advisory Board Meetings held during the month of January, 2022.
- b. The current balance of the Community Preservation Fund, as of January 31, 2022, is \$2,714,835.68.

Northern Dutchess Alliance (NDA) Executive Committee – Monthly Report
January, 2022 – Brent Kovalchik – Local Government Representative

- a. There were no NDA Executive Committee Meetings held during the month of January, 2022.

Saw Kill Watershed Community (SKWC) – Monthly Report
January, 2022 – Brent Kovalchik – RH Village Board of Trustees Representative

- a. There were no SKWC Meetings held during the month of January, 2022.
- b. Issue 19 (December 1, 2021) of the SKWC Newsletter was circulated. This issue includes:
 - Projects for 2022 including: Amphibian Migration Project, Eel Monitoring, participation in NYS DEC’s WAVE Project (to assess stream micro invertebrates as indicators of water quality), continuation of the Stream Naming Project (with input from the regional indigenous community), and a Stream Buffer Project to assist with management of stream vegetation.
 - “Micro Hydropower on the Saw Kill: an update on where Bard stands in the Federal Process” – Laurie Husted.
 - “Expanding Our Boundaries” – SKWC is expanding its area to include the Stony Creek and Mudder Kill Watersheds.
 - “Volunteer Positions: Expanding Descriptions” – the SKWC is seeking volunteers to fill the positions of Newsletter Manager and Leadership Team. For more information, contact Karen Schneller-McDonald (Katykill2@gmail.com).

Town of Red Hook Local Waterfront Revitalization Program (LWRP) Working Group – Monthly Report
January, 2022 – Brent Kovalchik – RH Village Representative/Member

- a. A LWRP Working Group Meeting was held on January 19, 2022 via Zoom. The following items were discussed:
 - The RHT LWRP Working Group received an extension from the NYS DOS to compete amendments and revisions by December 31, 2022.
 - GreenPlan, Inc. will draft Policy Changes (Section 3) and present to the LWRP Working Group.

- The LWRP Working Group continues its work to develop Projects and a Harbor Management Plan. The RHT LWRP and Village of Tivoli LWRP Working Groups will collaborate on this section of their respective LWRP amendments and revisions. The Village of Tivoli will focus on proposed grade crossing of the CSX/Amtrak tracks to provide access to Tivoli's Waterfront Park. The RHT LWRP Working Group will focus on conservation and Hudson River access (i.e. water quality, habitats, viewsheds, Barrytown and Rokeby train track bridge crossings).
- The RHT LWRP Working Group has reached out to the Town of Red Hook's Highway Department, Trails Committee, SKWC, and the Conservation Advisory Committee (educational opportunities) for input, suggestions, and recommendations.
- Possible projects include:
 - Community Septic/Sewer System for Barrytown and the Unification Theological Seminary (UTS).
 - Birdwatching platforms and bird boxes.
 - Small ferry or sailing rides.
 - Private/public partnership with UTS for shared trails.
 - Private/public partnership with Scenic Hudson to repair the bridge over the railroad tracks at Poets' Walk.
 - Plant trees and bushes for bird/wildlife habitats.
 - Repair Rokeby Bridge.
 - Stream monitoring of the Stony Creek and Mudder Kill.
 - Develop strategy to minimize impacts of chemicals, herbicides, pesticides used for highway and railroad maintenance.
 - Seek grant opportunities to clean up pollution caused by horse chestnuts.
 - Update RHT Highway Department road maintenance specifications, procedures, and protocols.

Village of Red Hook Zoning Review Committee (RHV – ZRC) – Monthly Report
January, 2022 – Karen Smythe and Brent Kovalchik – Members

- a. A RHV – ZRC Meeting was held in the Red Hook Village Building and via conference call on January 21, 2022. Victoria Polidoro (Rodenhausen, Chale and Polidoro, LLP), Karen Smythe, and Brent Kovalchik attended. The following items were discussed:
 - Discuss amending the GBD to permit apartments, without retail/commercial on parcels not located and/or fronting a road or street. A “floating zoning district” was discussed.
 - Review final draft amendments, based on comments from the DC DoP&D, for the proposed Official Zoning Map and amendments to Local Law #200 – Village of Red Hook Zoning Law.
- b. The Public Hearing remains open to include the Trustees' Meeting of February 14, 2022. Written and public comments have been accepted since December 6, 2021. The proposed amendments to the Zoning Law and Zoning Map have been available for public review at the Red Hook Village Building and on the Red Hook Village Website, with amendments from December, 2021.
- c. Actions to review SEQR Documents, approve the Negative Declaration Impact Statement, and approve the proposed Zoning Law and Zoning Map Amendments will be considered by the Board of Trustees on February 14, 2022.

Village of Red Hook Public Spaces Initiative (RHV – PSI) – Monthly Report
January, 2022 – Brent Kovalchik – Liaison

- A. RHV – PSI Meeting was held on January 22, 2022 via Zoom. The following items were discussed:
- Membership updates.
 - Review “A Pollinator Waystation” Project: A proposed grassroots garden project celebrating local flora and fauna, attracting the beauty of pollinators to the Village, and engaging the public through hands-on experience. The goal is to confirm the Village’s status as a pollinator friendly village, and as part of regional/transnational pollinator pathways.
 - Discussed collaboration with various local businesses, civic groups, institutions, and land conservancies.
 - The Initiative’s tentative roll-out is being considered for Earth Day and/or Apple Blossom Day.
 - Village residents and businesses, who participate, will work collectively to create and document the experience of establishing pollinator gardens – culminating in a map featuring the many pollinator gardens in the Village.
 - Organized workgroups to facilitate maps/mailers, materials, didactics, event planning, and publicity.
- B. RHV – PSI Subcommittee Meeting was held in the Red Hook Village Building on January 28, 2022. Perry Allan, Polina Malikin, Jana Marlene Mader, Karen Smythe, and Brent Kovalchik attended. The following items were discussed:
- Review proposals for the Pollinator Garden Projects. Information will be posted on the Village of Red Hook Website and Mayor Smythe’s Newsletter.
 - Discussed possible collaborations with various local and regional municipalities, institutions, civic, and cultural organizations and committees.
 - Discussed projects and programs that are being considered for various areas throughout the Village including Richard Abrahams Memorial Park.

Trustee Laing read monthly reports:

Materials Management:

For the month of January 2022, we had 8.26 tons of garbage, 3.06 tons of recycling, 1.02 tons of cardboard, 0.94 tons newspaper, and 1.1 tons of commingled.

Trustee Laing reported that there was no charges this month for contamination.

Trustee Laing advised the total sales of garbage tags was \$2,634.

Trustee Laing spoke to a summary he prepared of the waste and recycling collected by the Village since 2007.

Water/Sewer

During the month of January, the water treatment facility treated 7,799,300 total gallons, which is an average of 251,600 gallons per day.

All bacteriological samples for the month were collected and transported to Envirotest Environmental Laboratory, Newburgh, New York. All results were negative.

During the month of January, the water treatment plant used 80 gallons of sodium hypochlorite. The average daily use was 2.58 gallons per day.

Deputy Mayor Kovalchik asked if a report could be generated showing how much water we sell compared to how much we treat. Trustee Laing said yes and he would follow up on that.

Mayor Smythe stated that the Village continues to look for additional grants to reduce capital cost of the sewer project on the users.

Trustee Kjarval read monthly reports:

Red Hook Together

Red Hook Together's monthly meeting was held on Thursday afternoon of Feb 3, 2022. Bard students talked about how they feel the Red Hook Community successfully supports them, as well as ways we could work together to encourage more community engagement. Possible ideas floated were Bard administration allowing the community to submit items to the daily student newsletter, something similar to RHCS D's virtual backpack, and increasing stops for the Bard Shuttle throughout the Village and community. Specifically, students asked that municipalities to remember to invite and engage with Bard students during community events as well as clearly communicating an avenue for reporting acts of harassment off-campus in order to ensure all student community members feel safe and empowered with an avenue to find help should they need it.

Next month's theme will be the roles of agriculture in Red Hook, and anyone interested in attending is welcome and they can contact me directly for details.

Town Economic Development Council

The EDC met Jan 5, 12 & 19, 26, Feb 2 & Feb 9. The EDC members have feedback on ways we can improve the Village communications, such as simplifying the newsletter signup & notify me system. They also continue to work on a Community Block Grant opportunity for Village business development, and discussed distributing a survey to identify possible business owners who may want to enroll.

Village of Red Hook Communications Committee

The Mayor's fourth newsletter went out to email inboxes on Thurs, Jan 8. Anyone interested in learning more about what is happening in our Village are encouraged to subscribe to the Mayor's Village Newsletter via a signup box on the Village's homepage.

Since the last Village Board meeting the communications committee and the RHPD worked together to make progress on the Police website. We now have a functional Police Webpage at redhookvillage.org/RedHookPolice as well as new digital FOIL forms & a new Compliment, Concern or

Complaint form. We thank Sgt. Hildenbrand for sitting down with us over many hours to create an informative web page that highlights all the ways the RHPD serve our community in Red Hook.

We have also made progress in organizing the Notify Me® “News flash” categories to better serve the public in allowing users to subscribe to updates that they are specifically interested in.

Village of Red Hook Hardscrabble / Events Committee

The Events Committee had a productive meeting on Jan 24 - where we discussed possibilities for events in the Village along with some enthusiastic Village residents. The Spring schedule for Village events starts off with the Town’s Clean Up Day which will be Sat, April 23 and Village residents are encouraged to come out and clean up our streets. Four Corners Community Farm is planning a Spring Festival and of course we have Apple Blossom Day on Sat, May 7 thanks to Red Hook Rotary. The committee is also hoping to work with the RHPD on a Bike Rodeo for kids and an accompanying biking event in the community.

Events committee policies and mission are in the works and will be up on the Village website soon.

If you want more information or to volunteer for the committee, email Committee chair Amy Smith at events@redhooknyvillage.org

Village of Red Hook Human Relations Committee

The Human Relations committee met on Thursday Feb 6, 2022 at 7pm. Our discussion focused on the Spanish-English translation and interpretation project for which we’ll be developing a grant proposal with the library. Committee members are working on research to establish the scale, and costs for translation, legal translation, simultaneous and consecutive interpretation, as well as the development of a municipal Language Access Plan.

The Committee continues to partner with the Human Rights Commission of Dutchess County to distribute “Hate has no home here” lawn signs, which are available, free of charge, to community members. Signs can be picked up at Village Hall during office hours, 11 am-4pm Monday thru Friday.

Red Hook Public Library Report

Red Hook Public Library is delighted to have kids’ programs in person at the library after taking the month of January off to stem transmission of Omicron. There’s a new self-checkout station on the main floor for library users in a hurry. Finally, the library is hiring for a part-time clerk to work shifts at the circulation desks. If you’re interested, email the director Dawn Jardine at director@redhooklibrary.org.

Mayor Smythe read a ‘thank you’ email to highway staff received from a resident. “Just wanted to pass along a big THANKS to you guys for clearing our sidewalks. I was very happy to see them cleared when I got home last night and was equally happy to see one of your guys salting them this morning. I was not looking forward to trying to clear it myself. My back thanks you as well! Thank you, Paul Peterson”

Mayor Smythe summarized that the water and sewer operator agreements have been turned over from VRI to C3ND. A formal contract now needs to be signed between Village and C3ND. She stated that she would like to sign a contract that ends May 31, 2022 (change from contract submitted by operator) so that it can be revisited and renegotiated with a new scope of work as the new sewer infrastructure is activated. Currently the sewer operator agreement is for the Red Hook Commons plant only. She also stated that the current rate within the contract is linked to CPI which is not good for budgetary purposes – she will strike this contract term.

Deputy Mayor Kovalchik stated that Delaware Engineers drafted detailed Operation and Maintenance (O&M) Plans for the water and sewer systems including hydrant flushing and pumps, to be incorporated into the next agreement.

Trustee Kjarval made a motion to approve the Mayor to sign the two C3ND operator contracts with the state changes. Motion seconded by Trustee Laing. All in favor. Motion approved.

Trustee Kjarval asked Deputy Mayor Kovalchik for a copy of the O&M Plans.

Mayor Smythe announced that the Town EDC would like to explore the NYS Community Development Block Grant to help small businesses and beyond. The EDC is asking the Village to review a survey they would like to send to area businesses to determine interest level. The Board discussed survey and grant details. Trustee Kjarval felt it was hard to determine from the survey if the EDC was a Town or Village Committee. Mayor Smythe felt the phrasing of the survey was a little too positive – the grant funding is not a given. The minimum grant award is \$300,000. Mayor Smythe and Trustee Kjarval believe it's a 100% grant (no match required). Mayor Smythe will respond to the EDC.

The Board discussed the offer by the Red Hook Library to sell garbage tags on the Village's behalf. The Library will simply sell the tags with no mark up. Deputy Mayor Kovalchik thought it was a good idea as the library is open at hours when Village Hall is not. Currently getting tags can be inconvenient for residents. Mayor Smythe stated that garbage tag funds will stay separate from Library funds. Trustee Laing stated that the Village should take all measures to encourage residents to use Village garbage service.

Mayor Smythe made a motion to approve the Red Hook Library being allowed to sell garbage tags on the Village's behalf. Motion seconded by Trustee Laing. All in favor. Motion approved.

Mayor Smythe stated that the Village has COVID at-home testing kits which are available at Village Hall. She stated that if any resident needs them to please stop by. She stated that the Town of Red Hook and Red Hook Library also has test kits. Mayor Smythe stated that she has given some of the Village's test kits to Red Hook Commons and the Community Center.

Mayor Smythe tabled Budget Adjustments until next month.

Mayor Smythe announced next Village Board meeting on March 14, 2022 and the next workshop meeting will be on Thursday, February 17, 2022 where the Trustees will discuss the 2022-2023 budget and ARPA funding.

General Business - None

Public Comment

Lori Urbin, East Market St, stated that she was happy to hear that the Village continues to look for additional funding for the sewer project. She also was excited by the appointment of Jen Cavanaugh as Village Clerk.

Steve Zacharzuk, Cambridge Drive, stated that there is lots of tractor trailer traffic on Cambridge Drive from Traditions.

Deputy Mayor Kovalchik made a motion to pay all Village bills after audit. Motion seconded by Trustee Laing. All in favor. Motion approved.

Deputy Mayor Kovalchik made a motion to adjourn the February 14, 2022 Village Board Meeting at 8:30pm. Motion seconded by Trustee Laing. All in favor. Meeting adjourned.

Submitted by,

Jen Cavanaugh
Village Clerk