

**VILLAGE OF RED HOOK
BOARD OF TRUSTEES WORKSHOP MEETING
VILLAGE HALL
FEBRUARY 23, 2023**

Present: Mayor Karen Smythe, Deputy Mayor Brent Kovalchik, Trustee Laing, Trustee Melkorka Kjarval, Trustee Declan Dwyer-McNulty, and Village Clerk Jennifer Cavanaugh

Absent: None

Meeting opened by Mayor Smythe at 7pm

Mayor Smythe asked for a motion to go into Executive Session at 7pm to discuss a Police employment matter. Motion made by Trustee Dwyer-McNulty and seconded by Trustee Laing. All in favor. Motion approved.

Trustee Dwyer-McNulty made a motion to reopen the public session of the Board of Trustees Workshop Meeting at 7:20pm. The motion was seconded by Trustee Laing. All in favor. Motion approved.

Mayor Smythe made a motion to authorize Sgt. Hildenbrand to hire Russell Wright as a part-time police officer in the Village of Red Hook Police Department. The motion was seconded by Deputy Mayor Kovalchik. All in favor. Motion approved.

Approval of the minutes from the February 13, 2022 Village Board of Trustees Meeting was tabled until the next Board of Trustees meeting.

Trustees discussed a monetary request by the Red Hook Seniors organization.

Trustee Dwyer-McNulty made a motion to approve the Red Hook Seniors request for \$1,000 to come from budget line item, 7620.4 Adult Recreation. The motion was seconded by Deputy Mayor Kovalchik. In discussion it was decided that Mayor Smythe will attend an Red Hook Senior event and inquire if there is a membership fee to join the organization. **All in favor. Motion approved.**

Trustees discussed the two proposals (Bell Copier, Canon) for a lease to replace the expired lease with Bell Copier for the copier/printer/scanner/fax in the Clerk's office. Bell Copier proposal was less expensive than Canon.

Mayor Smythe asked for a motion to authorize her to sign the lease with Bell Copier for a 60-month lease for a new copier/printer/scanner/fax in the Clerk's office to replace the existing. Motion made by Trustee Dwyer-McNulty and seconded by Deputy Mayor Kovalchik. All in favor. Motion approved.

Trustees discussed CMI Tech's annual contract for IT services and the tasks that CMI Tech staff have completed for Village recently. They also discussed cyber security of Village data and computers.

Mayor Smythe asked for a motion to allow her to sign the CMI Tech annual contract for IT services. Motion made by Trustee Dwyer-McNulty and seconded by Trustee Laing. All in favor. Motion approved.

Trustees discussed the grant received by Red Hook Responds (RHR) from NYS Office of Children and Family Services. In May 2021, the Board of Trustees agreed to be the financial pass through for the funds awarded to RHR at a time when the organization was not yet a 501(c)(3). Mayor Smythe presented a subcontractor agreement between the Village and RHR stating that RHR will follow all requirements of the NYS grant and it indemnifies the Village if RHR fails to do so.

Mayor Smythe asked for a motion to authorize her to sign the subcontractor agreement with Red Hook Responds. Motion made by Deputy Mayor Kovalchik and seconded by Trustee Laing. All in favor. Motion approved.

No budget adjustments.

Mayor Smythe asked for a motion to pay all Village bills after audit. Motion made by Trustee Dwyer-McNulty and seconded by Deputy Mayor Kovalchik. All in favor. Motion approved.

Trustees discussed 2023-24 budget preparation including general, water, and sewer funds.

Mayor Smythe made a motion to hold a Special Board of Trustee Workshop Meeting on March 9, 2023 at 7pm to discuss the budget. The motion was seconded by Trustee Dwyer-McNulty. All in favor. Motion approved.

Mayor Smythe asked for a motion to go into Executive Session to discuss a confidential property negotiation at 8:44pm. Motion made by Trustee Dwyer-McNulty and seconded by Trustee Laing. All in favor. Motion approved.

Mayor Smythe made a motion to reopen the public session of the Board of Trustees Workshop Meeting at 9:45pm. The motion was seconded by Trustee Laing. All in favor. Motion approved.

Trustee Kjarval announced that there is a new interim Director at the Red Hook Library.

Deputy Mayor Kovalchik made a motion to adjourn the February 23, 2023 Village Board Meeting at 9:47pm. Motion seconded by Trustee Dwyer-McNulty. All in favor. Motion approved.

Respectfully Submitted,



Jennifer Cavanaugh, Clerk