

**VILLAGE OF RED HOOK
WORKSHOP MEETING
APRIL 27, 2022**

PRESENT: MAYOR SMYTHE, DEPUTY MAYOR KOVALCHIK, TRUSTEE KJARVAL & CLERK CAVANAUGH

ABSENT: TRUSTEE LAING, TRUSTEE D.DWYER-McNULTY

Meeting opened at 7:06PM

Mayor Smythe announced that the Village needs a new building cleaner. She obtained two estimates – Supersonic (Village of Rhinebeck including Police Department) and Witches Broom (Tivoli is considering hiring). She tried to get a third estimate from the company that is contracted by the Town of Red Hook (tried 7 times to contact, no answer, voicemail was full).

Mayor Smythe stated that Supersonic is the low estimate and is willing to go to every other week. Both companies will bring all equipment and cleaning materials. Supersonic may complete cleaning on Saturday night after police leave. P.Hildenbrand will leave his office locked. Mayor Smythe proposes Supersonic clean every other week. She stated that if they want to clean late at night, the Village will need to give them a key and an alarm code. Mayor Smythe recommended Supersonic based on longevity of business, other municipal and commercial experience, and recommendation from Village of Rhinebeck. Cleaning service does not include window cleaning.

Trustee Dwyer-McNulty arrived at 7:18PM.

Deputy Mayor Kovalchik made a motion to hire Supersonic on a bi-weekly frequency. Motion seconded by Trustee Kjarval. All in favor. Motion approved.

The Trustees discussed the proposed agreement to allow Village Police to use Northern Dutchess Rod & Gun for necessary firearm training. This is a new training location.

Deputy Mayor Kovalchik made a motion to allow Mayor Smythe to sign the agreement with Northern Dutchess Rod & Gun Club for Police Department training. Motion seconded by Trustee Dwyer-McNulty. All in favor. Motion approved.

Mayor provided each Trustee with final budgets including an updated year-to-date total income and expenses. The budgets were discussed by Trustees.

Trustee discussed ARPA funding and applicable expenses.

The Trustees discussed Mayor Smythe's proposal for expenses to submit for ARPA fund reporting. She stated that the influx of ARPA funding would almost balance the water fund in addition to the relevy of unpaid water bills on property taxes that was recently submitted to the County.

Mayor Smythe made a motion to use \$31,529 of ARPA funding to go towards water system repairs that were done in summer and fall of 2021 as listed in the chart. Motion seconded by Deputy Mayor Kovalchik. All in favor. Motion approved.

Mayor Smythe stated that she would like to go through each reserve account and make binders that include the creating resolution, description of what the reserve can be used for, and history of income and expenses.

The Trustees discussed Cornell Local Roads Highway School. She thought it would be a good training for Jake Smith, Foreman, to attend.

The Trustees discussed current garbage program and the idea of an annual tag. It would eliminate the need for a resident to buy individual bag tags – hopefully more convenient. Trustee Kjarval would prefer that Village price the annual in line with the number of tags (example 1, large bag tag per week), no discount, but give the can for free. She believes residents would be happy to have a sturdy can with wheels and a lid. Further discussion needed before considering implementation.

Trustees discussed bulk pick-up of trash and individual items.

Deputy Mayor Kovalchik made a motion to pay all Village bills after audit. Motion seconded by Trustee Kjarval. All in favor. Motion approved.

The Trustees discussed the municipal lot. There are currently no signs displayed at the lot announcing rules. Makes it hard to clear out lot or tow cars. The code currently states that residents need a permit to park longer than 2 hours. Deputy Mayor Kovalchik stated that many of the surrounding businesses use the municipal lot to satisfy off-street parking requirements.

A monthly permit may be appropriate for long-term parking by adjacent residents. Parking meters may be something to add to the lot at some point. Further discussion is needed in the future.

The Trustees discussed the upcoming Municipal Innovation Grant (MIG) application submittal. The application is for a language access plan. If won, the plan generated will show Village where they need things in second language. The application is supported by the Red Hook Library. The proposed budget is approximately \$40,000 for a 2-year project. Trustee decided to meet again on Tuesday, May 3rd at 5:30pm for a final review of the grant application and if desired, make a motion to allow Mayor Smythe to submit the grant application.

Trustee Dwyer-McNulty stated that a resident asked if the Village would consider 'No mow May.' Trustees stated that Building Code, property management code, states that there is no more than 10" of grass allowed. Trustees discussed that pollinator project would be a good alternative.

Deputy Mayor Kovalchik made a motion to adjourn the meeting at 8:56PM. Motion seconded by Trustee Dwyer-McNulty. All in favor. Meeting adjourned.

Submitted by,
Jen Cavanaugh, Village Clerk