

**VILLAGE OF RED HOOK
BOARD OF TRUSTEES WORKSHOP MEETING
VILLAGE HALL
APRIL 27, 2023**

Present: Mayor Karen Smythe, Trustee Charlie Laing, Trustee Melkorka Kjarval, Trustee Steven Appenzeller, and Village Clerk Jennifer Cavanaugh

Absent: Trustee Kym Bradley-Rickard

Meeting opened by Mayor Smythe at 7pm.

Mayor Smythe asked for a motion to approve the minutes from the March 13, 2023 Board of Trustees meeting and March 23, 2023 Board of Trustees workshop meeting. The motion was made by Trustee Laing and seconded by Trustee Kjarval. All present in favor. Motion approved.

Trustees discussed ideas surrounding a public comment policy.

Trustees discussed water leak adjustment policy.

Mayor Smythe made a motion to approve the water leak adjustment policy as adjusted. The motion was seconded by Trustee Appenzeller. All present in favor. Motion approved.

Trustees discussed proposed Local Law 'A', a local law to permit internally illuminated window signs.

Trustees reviewed the Full Environmental Assessment Form (FEAF) for proposed Local Law 'A'.

RESOLUTION 10 – 2023

RESOLUTION ESTABLISHING A DATE FOR A PUBLIC HEARING REGARDING A LOCAL LAW TO PERMIT INTERNALLY ILLUMINATED WINDOW SIGNS IN THE VILLAGE OF RED HOOK

WHEREAS, a proposed form of Local Law A of 2023 entitled "A Local Law to Permit Internally Illuminated Window Signs in the Village of Red Hook" has been laid on the desks of the Village Trustees (the "Proposed Local Law"); and

WHEREAS, the Proposed Local Law would permit businesses to install one internally illuminated window sign not to exceed 1.5 square feet; and

WHEREAS, pursuant to Section 239-m of the General Municipal Law, proposed amendments to the Zoning Law must be referred to the Department of Planning and Development for its review and report thereon; and

WHEREAS, a Full Environmental Assessment Form ("EAF") dated April 27, 2023 has been prepared on behalf of the Board; and

WHEREAS, in accordance with the New York State Environmental Quality Review Act ("SEQRA"), the Board is required to determine the classification of the Proposed Local Law.

NOW THEREFORE BE IT RESOLVED, by the Board as follows:

1. The adoption of the Proposed Local Law is a Type I action under SEQRA.
2. The Mayor is authorized to sign page 13 of the EAF.
3. The Board is the only involved agency under SEQRA.
4. The Board shall hold a public hearing on May 8, 2023, at 7:00 p.m. at the Village Hall, 7467 South Broadway, Red Hook, New York, to hear all interested parties on said Proposed Local Law; and
5. The Village Clerk is hereby authorized and directed to publish notice of said public hearing in the official newspapers of the Village, on or before March 28, 2023, which is not less than ten calendar days prior to the date of said public hearing.

6. The Village Clerk is hereby authorized and directed to send a copy of the Proposed Local Law, together with a copy of the EAF, to the Dutchess County Department of Planning and Development for a report and recommendation thereon pursuant to Section 239-m of the General Municipal Law.
7. The Village Clerk is hereby authorized and directed to send a copy of the public hearing notice to the clerks of the adjacent municipalities.

Motion by: Trustee Laing

Seconded by: Trustee Appenzeller

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input checked="" type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	4				1
Result	Motion: Passed				

Trustees discussed proposed Local Law ‘B’, a Local Law to Regulate Animal Husbandry, Hens and Honeybees.

Trustees reviewed the Full Environmental Assessment Form (FEAF) for proposed Local Law ‘B’.

RESOLUTION 11 – 2023

RESOLUTION ESTABLISHING A DATE FOR A PUBLIC HEARING REGARDING A LOCAL LAW TO REGULATE ANIMAL HUSBANDRY, HENS AND HONEYBEES IN THE VILLAGE OF RED HOOK

WHEREAS, a proposed form of a Local Law entitled “A Local Law to Regulate Animal Husbandry, Hens and Honeybees in the Village of Red Hook” has been laid on the desks of the Village Trustees (the “Proposed Local Law”); and

WHEREAS, the Proposed Local Law would permit animal husbandry, hens and beekeeping as an accessory use to a residential use in the R10,000 and R20,000 Zoning Districts, subject to controls regulating the activity to minimize impacts to neighboring property owners; and

WHEREAS, pursuant to Section 239-m of the General Municipal Law, proposed amendments to the Zoning Law must be referred to the Department of Planning and Development for its review and report thereon; and

WHEREAS, a Full Environmental Assessment Form (“EAF”) dated April 27, 2023 has been prepared on behalf of the Board; and

WHEREAS, in accordance with the New York State Environmental Quality Review Act (“SEQRA”), the Board is required to determine the classification of the Proposed Local Law.

NOW THEREFORE BE IT RESOLVED, by the Board as follows:

1. The adoption of the Proposed Local Law is a Type I action under SEQRA.
2. The Mayor is authorized to sign page 13 of the EAF.
3. The Board is the only involved agency under SEQRA.
4. The Board shall hold a public hearing on May 8, 2023, at 7:00 p.m. at the Village Hall, 7467 South Broadway, Red Hook, New York, to hear all interested parties on said Proposed Local Law; and
5. The Village Clerk is hereby authorized and directed to publish notice of said public hearing in the official newspapers of the Village, on or before March 28, 2023, which is not less than ten calendar days prior to the date of said public hearing.
6. The Village Clerk is hereby authorized and directed to send a copy of the Proposed Local Law, together with

a copy of the EAF, to the Dutchess County Department of Planning and Development for a report and recommendation thereon pursuant to Section 239-m of the General Municipal Law.

- The Village Clerk is hereby authorized and directed to send a copy of the public hearing notice to the clerks of the adjacent municipalities.

Motion by: Trustee Laing

Seconded by: Trustee Kjarval

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input checked="" type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	4				1
Result	Motion: Passed				

RESOLUTION 12 – 2023

RESOLUTION FOR BUDGET ADJUSTMENTS TO VILLAGE GENERAL, WATER, & SEWER FUNDS

WHEREAS, the Village Board desires to amend the General, Water, and Sewer Fund budgets to reflect current information and expenses,

WHEREAS, The Village Board has reviewed the following schedule of budget adjustments,

For the GENERAL FUND:

Account No.	Account Name	Current Budget	Adjustment	Revised Budget	Notes
REVENUE:					
A1081	Other Payments in Lieu of Taxes	\$ 12,100.00	\$ 2,107.00	\$ 14,207.00	Actual
A1255	Clerk Fees	\$ 400.00	\$ 100.00	\$ 500.00	
A1689	Other Health Dept.	\$ 7,800.00	\$ 1,700.00	\$ 9,500.00	
A2262	Fire Dept. - Town Workers Comp	\$ 23,000.00	\$ (380.46)	\$ 22,619.54	
A2260b	Police - Infrastructure Security	\$ 10,000.00	\$ 4,600.00	\$ 14,600.00	1 hr/day
A2680	Insurance Recoveries	\$ -	\$ 12,427.23	\$ 12,427.23	Fire Workers Comp
A2610d	Fines - Bus Patrol	\$ 1,900.00	\$ (900.00)	\$ 1,000.00	
EXPENSE:					
A1320.2	Auditor LOSAP	\$ 2,500.00	\$ (2,500.00)	\$ -	
A1320.4	Auditor - Contr. Exp	\$ 7,500.00	\$ 2,500.00	\$ 10,000.00	Single Audit
A1620.41	Buildings - Utilities	\$ 38,000.00	\$ 5,000.00	\$ 43,000.00	
A1620.44	Buildings - Cleaning	\$ 5,500.00	\$ 500.00	\$ 6,000.00	
A3120.44	Police - Vehicle Repair/Maint	\$ 8,500.00	\$ 1,500.00	\$ 10,000.00	
A3310.1	Traffic Control - Per Srv	\$ 1,000.00	\$ (1,000.00)	\$ -	Under Police per srv
A3410.4	Fire Protection	\$ 120,000.00	\$ 305.00	\$ 120,305.00	contracted amt
A5110.1	Maint of Streets - Per Srv	\$ 125,000.00	\$ 5,114.72	\$ 130,114.72	
A5110.41	Maint of Streets - Vehicle Repair	\$ 8,000.00	\$ 2,100.00	\$ 10,100.00	
A5142.1	Snow Removal - Per Srv	\$ 14,000.00	\$ (5,114.72)	\$ 8,885.28	
A7110.41	Abrahams Park	\$ 1,200.00	\$ 400.00	\$ 1,600.00	Sign & gazebo
A7110.42	Veterans Park	\$ 300.00	\$ (200.00)	\$ 100.00	Not used
A8010.42	Zoning - Printing & Supplies	\$ 2,000.00	\$ (200.00)	\$ 1,800.00	Not used
A8560.4	Shade Tree - Contr. Exp.	\$ 12,000.00	\$ 800.00	\$ 12,800.00	
A9060.83	Medical Insurance - Village	\$ 52,000.00	\$ 5,000.00	\$ 57,000.00	
A9060.83	Medical Insurance - Other	\$ (40,000.00)	\$ 5,448.77	\$ (34,551.23)	Deductible
	TOTAL		\$ -		

For the WATER FUND:

Account No.	Account Name	Current Budget	Adjustment	Revised Budget	Notes
REVENUE:					
EW2401	Interest & Earnings	\$ 100.00	\$ 300.00	\$ 400.00	
	ARPA Funding	\$ -	\$ 23,053.00	\$ 23,053.00	For SCADA updates
EXPENSE:					
EW8330.41	Software/Hardware Updates	\$ 20,000.00	\$ 23,053.00	\$ 38,000.00	SCADA update
EW8989.4	Misc Home & Comm Services	\$ -	\$ 14,600.00	\$ 14,600.00	
EW8320.45	Misc.	\$ 3,500.00	\$ 400.00	\$ 3,900.00	
EW8320.47	Water Repairs	\$ 78,000.00	\$ (14,700.00)	\$ 63,300.00	
	TOTAL		\$ -		

For the SEWER FUND:

Account No.	Account Name	Current Budget	Adjustment	Revised Budget	Notes
EXPENSE:					
ES8120.44	Supplies	\$ 3,000.00	\$ 400.00	\$ 3,400.00	
ES8120.42	Repair & Maintenance	\$ 10,500.00	\$ (400.00)	\$ 10,100.00	
	TOTAL		\$ -		

NOW THEREFORE BE IT RESOLVED, that the Village of Red Hook amends the General, Water, and Sewer Fund budgets as shown in the schedules above.

Motion by: Trustee Appenzeller

Seconded by: Trustee Laing

Vote:

Mayor Smythe	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Appenzeller	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Bradley-Rickard	<input type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input checked="" type="checkbox"/> Absent/Excused
Trustee Kjarval	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Trustee Laing	<input checked="" type="checkbox"/> Aye	<input type="checkbox"/> Nay	<input type="checkbox"/> Abstain	<input type="checkbox"/> Recuse	<input type="checkbox"/> Absent/Excused
Vote Total	4				1
Result	Motion: Passed				

Trustee Kjarval made a motion to pay all Village bills after audit. Motion seconded by Trustee Laing. All in attendance in favor. Motion approved.

Mayor Smythe made a motion to go into Executive Session at 9:20pm to discuss Police Department compensation negotiations. Motion seconded by Trustee Laing. All in attendance in favor. Motion approved.

Mayor Smythe asked for a motion to resume public meeting of the Board of Trustees at 9:28pm. The motion was made by Trustee Laing and seconded by Trustee Kjarval. All in attendance in favor. Motion approved.

Trustee Kjarval asked about potential water and sewer service to Cookingham property and the potential for a Town water district.

Mayor Smythe announced that there would be a Neighbor's Night on May 19th from 6-8pm.

Mayor Smythe asked for a motion to allow her to sign a month-to-month contract with Welsh/Royal Carting for a roll off dumpster at the Village Highway Garage. The motion was made by Trustee Laing and seconded by Trustee Kjarval. All in attendance in favor. Motion approved.

Mayor Smythe asked for a motion to adjourn the April 27, 2023 Village Board Workshop Meeting at 9:35pm. The motion was made by Trustee Laing and seconded by Trustee Appenzeller. All present in favor. Motion approved.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "Jennifer Cavanaugh". The signature is fluid and cursive, with the first name "Jennifer" written in a larger, more prominent script than the last name "Cavanaugh".

Jennifer Cavanaugh, Clerk