

**VILLAGE OF RED HOOK
WORKSHOP MEETING
JULY 28, 2022**

PRESENT: DEPUTY MAYOR KOVALCHIK, TRUSTEE KJARVAL, TRUSTEE D.DWYER-McNULTY & CLERK CAVANAUGH

VIA PHONE: MAYOR SMYTHE

ABSENT: TRUSTEE LAING

Meeting opened at 7:06PM

Trustees tabled the approval of the July 11, 2022 Village Board Meeting until the next Village Board meeting (8/8/22).

Trustees discussed the LOSAP forms submitted by the Red Hook Fire Department. The forms submitted were for the incorrect year - should be 2021 forms. 2020 LOSAP was paid in last fiscal year. 2021 will be paid in this fiscal year. Fire Department is late submitting forms - due end of March of each year. Village is a year behind in payment based on the late submittal of forms by the Fire Department. Approval of LOSAP payment was tabled until such time when the Red Hook Fire Department provides the forms with the correct year.

Mayor Smythe stated that she is meeting with the President of the Fire Department soon to discuss reports, LOSAP, and finalizing the contract.

Trustee discussed bulk pick-up as part of Village Waste Management program. Village needs to define what "bulk waste" is, size limit, weight limit, frequency, and the rate that should be charged. Trustees decided that there should be no hazardous waste, e-waste, Freon, car parts, stumps. There should be one item per bulk tag. Trustee Kjarval asked if there is an opportunity to have an annual spring cleaning event that could also encourage free-cycling. Trustees discussed the possible overlap with scrap metal recycling that the Village does for free.

Trustees discussed having a "bulk tag" and charging \$25/tag.

Trustee Kjarval asked if there should be a weight limit so there are no injuries. Trustees discussed consulting with Highway Foreman Smith on details.

Trustees discussed the municipal parking lot and parking limits (both summer and winter). Mayor Smythe discussed the need for rules, signage, and enforcement.

Trustees will need to coordinate future rules and signage with Village Police, Village Court (Judge Triebwasser), and Village Counsel. Mayor Smythe will contact them.

Trustee Kjarval would like to see an easement with public walkway over the properties between municipal lot and West Market for ease of access to businesses.

Trustees discussed sending Jen Cavanaugh, Clerk, to NYCOM Fall Training Conference in September. Clerk Jen Cavanaugh won a \$1,000 scholarship to attend the event. There will be a cost to the Village of about \$300. Deputy Mayor Kovalchik is supportive of training for all. Village doesn't currently have a training line in the budget for any department except Police. Training for employees, Trustees, and board members should be added to the budget next year. The conference expense was approved by Trustees to be funded from Mayor contract expense budget line (item A1210.4).

Trustees discussed water code and current rates. Village Engineer will be reviewing the document prepared by Clerk Cavanaugh. Code needs to be reviewed and confirmed. Board of Trustees need to recodify water rates and fees. Deputy Mayor Kovalchik would like to discuss increasing water rates in the future. Trustees to codify rates as a "Rate & Fee Schedule" at the next Village Board meeting then update the code in a more formal process later. Trustees would like to omit pool filling fee from schedule as it's hard to enforce. Clerk Cavanaugh will create a formal fee schedule for review and vote at next Village Board meeting.

Trustee Kjarval announced that Village won the MIG grant that was submitted in conjunction with Red Hook Library for a language access plan and resources.

Trustee Dwyer-McNulty made a motion to pay all Village bills after audit. Motion seconded by Trustee Kjarval. All in favor. Motion approved.

Trustees discussed noise ordinance. Trustee Dwyer-McNulty and Mayor Smythe will meet to discuss steps.

Trustee Dwyer-McNulty asked about the Town compost program. Deputy Mayor Kovalchik has invited O Zone to meet with Village Trustees to discuss a possible residential compost pick-up program.

Trustee Kjarval discussed a Bard citizen assembly event that she attended. Bard contacts would like to talk with the Village about holding an event with Village volunteers to solve a Village "dilemma". Trustees would like to invite Bard to a meeting to discuss further.

Mayor Smythe stated that Red Hook Responds created a RFP for a Community Needs Assessment. They're asking that the Village contribute funds to the project. Patterns for Progress was awarded the project at a cost of \$30,000. Mayor Smythe would like to invite Red Hook Responds to a future meeting to discuss the project. Mayor Smythe proposes contributing money out of "Adult Recreation/Red Hook Senior" (A7620.4) budget line. Other funds are being contributed by Town of Red Hook, possibly Town/Village of Rhinebeck, and grants from Dyson Foundation and others.

Trustees discussed other grants on the horizon.

Trustee Dwyer-McNulty made a motion to adjourn the July 28, 2022 Village Board Workshop Meeting at 9pm. Motion seconded by Deputy Mayor Kovalchik. All in favor. Meeting adjourned.

Respectfully Submitted,

Jen Cavanaugh, Village Clerk