

**VILLAGE OF RED HOOK
BOARD OF TRUSTEES MEETING
VILLAGE HALL
SEPTEMBER 12, 2022**

Present: Mayor Karen Smythe, Deputy Mayor Brent Kovalchik, Trustee Charlie Laing, Trustee Melkorka Kjarval, Trustee Declan Dwyer-McNulty (arrived at 7:04pm), and Deputy Clerk Annamarie Gruntler-Bussey (attending in the place of Village Clerk Jen Cavanaugh)

Absent: None

Mayor Smythe opened the Village Board meeting at 7:00pm and led the Pledge of Allegiance.

Trustee Dwyer-McNulty arrived at 7:04pm

Mayor Smythe made a motion to approve the minutes from the August 8, 2022 Board of Trustee Meeting with minor corrections in grammar and spelling and the August 25, 2022 Workshop Meeting. Motion approved by Deputy Mayor Kovalchik and seconded by Trustee Kjarval. No further discussion or corrections. All in favor. Motion approved.

Deputy Mayor Kovalchik made a motion to open the Public Hearing on the 2021-2023 Red Hook Fire Company Contract. The motion was seconded by Trustee Laing. All in favor. Motion approved.

No public comments.

A motion was made by Deputy Mayor Kovalchik to close the Public Hearing on the 2021-2023 Red Hook Fire Company Contract. The motion was seconded by Trustee Laing. All in favor. Motion approved.

Resolution #19 of 2022
RESOLUTION TO APPROVE THE FIRE PROTECTION AGREEMENT WITH THE RED HOOK FIRE
COMPANY FOR 2021-2023

WHEREAS, The Village of Red Hook desires to contract with the Red Hook Fire Company for Fire Services,
WHEREAS, A properly noticed Public hearing was held on September 12, 2022,
WHEREAS, the Village Board has considered any public input from the public hearing,
NOW THEREFORE BE IT RESOLVED,

1. That the Village of Red Hook hereby awards the contract for Fire Services from June 1, 2021 through May 31, 2023 to the Red Hook Fire Company pursuant to the attached contract
2. The Village board authorizes the Mayor to sign said contract
3. Upon return of fully executed contract, payment for 2021 services be submitted to the Red Hook Fire Company.
4. Upon receipt of current reports, payment for 2022 services be brought up to date per contract.

Deputy Mayor Kovalchik made a motion to approve the resolution to approve the fire protection agreement with the Red Hook Fire Company for 2021-2023. Motion seconded by Trustee Dwyer-McNulty.

Vote:

Mayor Smythe	<u>aye</u>
Deputy Mayor Kovalchik	<u>aye</u>
Trustee Laing	<u>aye</u>
Trustee Kjarval	<u>aye</u>
Trustee Dwyer-McNulty	<u>aye</u>

Motion approved

Presentation by Amy Smith on the NY Forward grant for public improvement projects including, but not limited to, road curb ‘bump outs’, solar powered ‘your speed is’ signs, ‘Welcome to Village of Red Hook’ signs. The grant administrator allows for changes in project ideas after grant is awarded. Trustees discussed the Village vision statement (required for grant application).

Mayor Smythe introduced and thanked Jillian, High School Intern.

Mayor Smythe acknowledged Rob Frey, Chairman of the Board, Red Hook Fire Company Inc. Mr. Frey submitted reports for June & July 2022. Mr. Frey signed the Fire Protection Agreement.

Deputy Mayor Kovalchik made a motion to approve the purchase of an Apple iPad Pro tablet, case, protective screen protector, and 2 years of AppleCare using 50% from USDA Reserve (E9710.8) and 50% Streets – Miscellaneous (A5110.43). Motion seconded by Trustee Kjarval. All in favor. Motion approved.

RESOLUTION #20 - 2022

RESOLUTION TO APPROVE THE ADOPTION OF A RESIDENTIAL PAYMENT PLAN FOR PAST DUE WATER BILLS.

WHEREAS, The Village of Red Hook desires to offer residents who are past due with their water payments an opportunity to pay off their water bills based on their financial circumstances,
 WHEREAS, The Village board has reviewed the attached agreement and agrees that it is a fair document,
 NOW THEREFORE BE IT RESOLVED, that the Village of Red Hook adopts the use of the attached Residential Payment Plan for Village water customers who are past due with their water payments.

Trustee Kjarval made a motion to approve the resolution to approve adoption of a residential payment plan for past due water bills. Motion seconded by Deputy Mayor Kovalchik.

Vote:

Mayor Smythe	<u>aye</u>
Deputy Mayor Kovalchik	<u>aye</u>
Trustee Laing	<u>aye</u>
Trustee Kjarval	<u>aye</u>
Trustee Dwyer-McNulty	<u>aye</u>

Motion approved

RESOLUTION #21 - 2022

RESOLUTION FOR BUDGET ADJUSTMENTS TO VILLAGE GENERAL FUND.

WHEREAS, the Village Board desires to amend the General Fund and Water Fund budget to reflect current information and expenses,
 WHEREAS, The Village board has reviewed the attached schedule of budget adjustments,

NOW THEREFORE BE IT RESOLVED, that the Village of Red Hook amends the General Fund & Water Fund budgets as noted in the attached schedule of budget adjustments.

Deputy Mayor Kovalchik made a motion to approve the resolution for budget adjustments to the Village of Red Hook General Fund. Motion seconded by Trustee Laing.

Vote:

Mayor Smythe	<u>aye</u>
Deputy Mayor Kovalchik	<u>aye</u>
Trustee Laing	<u>aye</u>
Trustee Kjarval	<u>aye</u>
Trustee Dwyer-McNulty	<u>aye</u>

Motion approved

RESOLUTION #22 – 2022

RESOLUTION FOR BUDGET ADJUSTMENTS TO THE SEWER PROJECT USDA-RD FORM E.

WHEREAS, the Village Board desires to amend the Sewer Project’s USDA-RD Form E to reflect the current project costs and to be the same as the EFC project documents,

WHEREAS, The Village board has reviewed the attached adjustments,

NOW THEREFORE BE IT RESOLVED, that the Village of Red Hook amends the Sewer Project’s USDA-RD Form E as per the attached Form E modified budget dated 9/12/22.

Deputy Mayor Kovalchik made a motion to approve the resolution for budget adjustments to the Sewer Project USDA-RD Form E. Motion seconded by Trustee Dwyer-McNulty.

Vote:

Mayor Smythe	<u>aye</u>
Deputy Mayor Kovalchik	<u>aye</u>
Trustee Laing	<u>aye</u>
Trustee Kjarval	<u>aye</u>
Trustee Dwyer-McNulty	<u>aye</u>

Motion approved

COMMITTEE REPORTS:

Ray Towle, Treasurer, read the Treasurer’s report.

ACCOUNT BALANCES (08/31/2022)

GENERAL FUND	\$ 1,596,379.01
WATER FUND	\$ 193,188.62
PAYROLL CLEARING ACCOUNT	\$ 28,218.70
SEWER FUND	\$ 22,852.48
HARDSCRABBLE	\$ 20,160.39
VILLAGE GREEN	\$ 6,958.92
HEALTH INSURANCE	\$ 7,099.66
PETTY CASH	\$ 52.58

RESERVE CHECKING BALANCES

FIRE DEPARTMENT (M&T)	\$	5,034.28
POLICE (M&T)	\$	14,587.90
USDA (M&T)	\$	134,058.50
HIGHWAY (M&T)	\$	30,587.87
SNOW RESERVE (M&T)	\$	3,279.92
TOWER RESERVE (M&T)	\$	17,713.73
UNEMPLOYMENT (M&T)	\$	4,544.73
COURT RESERVE (M&T)	\$	3,299.02
OFFICE RESERVE (M&T)	\$	972.65

MONTHLY EXPENSES (August)

GENERAL FUND	\$	117,472.34
WATER FUND	\$	85,843.16
PAYROLL CLEARING ACCOUNT	\$	3,450.02
SEWER	\$	1,170,840.07

Trustee Dwyer-McNulty made a motion to accept the Treasurer’s Report. Motion seconded by Trustee Laing. All in favor. Motion approved.

Mayor Smythe read the Police Report as follows:

	Total	Village of Red Hook	Town of Red Hook	Tivoli
Incidents	260	129	126	5
UTTs	40	21 (including 6 parking tickets)	13	
Arrests	8	2	6	

Deputy Mayor Kovalchik read his reports including Village Green Committee, Highway Department, and Intermunicipal Task Force/Red Hook Infrastructure. He stated that all force mains have been installed for sewer and pressure/leak tested and much of the work on the wastewater treatment plan have been completed. Installation of septic tanks and electric connections at individual properties continues.

He continued reports on Town of Red Hook Zoning Review Committee, Community Preservation Fund Advisory Board, Saw Kill Watershed Community, Town of Red Hook Local Waterfront Revitalization Program Working Group, Village of Red Hook Zoning Review Committee, Northern Dutchess Alliance Executive Committee, and Village of Red Hook Public Spaces Initiative.

Trustee Laing read the Material Management and Water & Sewer Reports. Mayor Smythe thanked residents for not over using water during the drought period. Trustee Laing questioned data point on 8/23/22 at the sewer plant - outlier.

Trustee Kjarval read her reports including Red Hook Together, Village of Red Hook Communications Committee, and Village of Red Hook Hardscrabble / Events Committee, Village of Red Hook Human Relations Committee, and the Red Hook Public Library reports.

Mayor Smythe invited all to the Mayor’s BBQ on 9/16/22 and to Hardscrabble Day on 9/17/22. She thanked the members of the Hardscrabble organizing team.

Trustee Dwyer-McNulty read the Building, Planning & Zoning reports.

During General Business, Deputy Mayor Kovalchik commented on his investigation of a tree that was discussed at the August Board of Trustees meeting – reported to be dangerous. After discussions with Red Hook Police (no record of accidents or property damage caused by this tree) and a site visit, the tree was found to be healthy and not deemed dangerous. The tree will remain in place.

Deputy Mayor discussed his investigation of a deteriorating roadway at Cambridge and Amherst. He stated that the Village Highway Department is going to wait to repave until most of the construction has been completed at Traditions.

Mayor Smythe commented on the Traditions related construction trucks driving through the residential area. She stated that she reached out to the Town of Red Hook Highway Superintendent who has passed on the Village’s concerns to the lead contractor – Kirchhoff Development. Kirchhoff stated that they have a sign advising truck drivers not to enter the residential area but some trucks are too big to turn around and are forced to drive through the area. Mayor Smythe stated that they’ll continue to try to find a solution.

In public comment, Steve Zacharzuk, Cambridge Drive, commented that he had reports from a neighbor that Traditions continued to water lawns with Village water after the Village asked the residents to curtail use during drought conditions. Traditions staff stated the well pump in their on-site well was broken.

Mr. Zacharzuk stated that he believes that the construction trucks could turn around.

Mr. Zacharzuk continued that he has had times of ‘cloudy’ water at his home and at Christ Church over the last few weeks. Deputy Mayor Kovalchik stated the water is safe.

Deputy Mayor Kovalchik made a motion to go into Executive Session to discuss SRO contract with the Red Hook Central School District. Motion seconded by Trustee Dwyer-McNulty. All in favor. Motion approved.

Entered Executive Session at 8:36pm, exited at 8:57pm.

Deputy Mayor Kovalchik made a motion to return to public session at 8:58pm. Motion seconded by Trustee Dwyer-McNulty. All in favor. Motion approved.

Deputy Mayor Kovalchik made a motion that authorizes Mayor Smythe to sign the SRO contract with the Red Hook Central School District contingent on School Board approval. Motion seconded by Trustee Laing.

Trustee Dwyer-McNulty asked if the School District would have access to Police policies. Mayor Smythe stated that the School Board would have access to the training reference in the contract.

Vote:

Mayor Smythe aye

Deputy Mayor Kovalchik aye

Trustee Laing aye

Trustee Kjarval nay

Trustee Dwyer-McNulty aye

Motion approved.

Deputy Mayor Kovalchik made a motion to pay all Village bills after audit. Motion seconded by Trustee Laing. All in favor. Motion approved.

Deputy Mayor Kovalchik made a motion to adjourn the September 12, 2022 Village Board Meeting at 9:01pm. Motion seconded by Trustee Dwyer-McNulty. All in favor. Meeting adjourned.

Respectfully Submitted,

Jennifer Cavanaugh, Village Clerk